

October 15, 2021

Dear parent/guardian,

Bayswater Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Bayswater Secondary College's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed a wider offering of subjects and special curriculum experiences; enhanced digital learning opportunities; and faster WIFI and internet.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Elizabeth Swan

Principal

Ben Graham-Nellor

School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>VCAL Student ID Card</i>	\$ 8
Total Amount	\$
Other Contributions - for non-curriculum items and activities	Amount
<i>Student wellbeing programs - guest speakers / Team Building (\$15)</i>	\$
<i>School grounds maintenance and improvements (\$10)</i>	\$
Total Amount	\$

Extra-Curricular Items and Activities

Bayswater Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by 28th February 2022.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Optional VCAL Instrumental music lessons</i>	\$ 50	
<i>Other optional VCAL Camps/excursions/Sports Program/events to be advised throughout the year (will include entry fees, travel and staffing)</i>	TBA	
<i>Cost of relevant Certifications</i>	TBA	
Total Extra-curricular Items and Activities		\$

Financial Support for Families

Bayswater Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Funding.
- State Schools Relief support available (via the College Wellbeing Team).
- Local community supports (the college wellbeing team can provide further information)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact the general office.

Ph: 03 8720 7555 | Email: bayswater.sc@education.vic.gov.au

Total

Category	Amount
<i>Curriculum Contributions</i>	\$
<i>Other Contributions</i>	\$
<i>Extra-Curricular Items and Activities</i>	\$
Total Amount	\$

Payment methods

Parents will be permitted to make payments in instalments, and be provided with several methods of payments, including:

- Cash
- Cheque
- Bpay
- EFTPOS
- Compass

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

STUDENT NAME: _____ Year Level _____

PARENT SIGNATURE: _____ Date: _____

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.