

**BAYSWATER SECONDARY COLLEGE - PARENT PAYMENT ARRANGEMENTS**

Dear Parents & Carers,

Bayswater Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Bayswater Secondary College's parent payment arrangements for 2021.

Please find the fee schedule for **Year 11 & 12 VCAL** attached. Please complete this form and return to the school by **20<sup>th</sup> February, 2021** so the school can prepare accordingly.

Bayswater Secondary College makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Bayswater Secondary College School Council will annually review parent payments requested to ensure they are in line with Department of Education and Training guidelines. Charges will be clearly itemised, costed and categorised as Essential Student Learning, Optional Items or Voluntary Financial Contributions.

**Financial Support for Families**

Bayswater Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursion Funding (CSEF) available to eligible parents
- State Schools Relief support available (via the College Wellbeing Team)
- Local community supports (Wellbeing team can provide further information)

Information regarding support options is available from the general office and will be advertised periodically via Compass.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact the general office.

Ph: 03 8720 7555 Email: bayswater.sc@education.vic.gov.au

### **Payment Methods**

Parents will be provided with early notification of annual payment requests. Reasonable notice will be given for any other payment requests during the year.

Parents will be permitted to make payments in instalments, and be provided with several methods of making payment including

- Cash
- Cheque
- BPay
- EFTPOS
- Compass
- Centrepay

### **Refunds**

Please refer to Bayswater Secondary College Refund Policy located on our website. For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Adam Smith  
Principal

Ben Graham-Nellor  
School Council President

### FEE SCHEDULE – YEAR 11 & 12 VCAL

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Bayswater Secondary College also continues to welcome your voluntary contributions for 2021.

Please complete this form and return to the school so the school can prepare accordingly.

#### Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. Please indicate which items you would like to purchase through the school on the table below:

Essential Student Learning Items	Purpose	Amount
Student support program	Sports, carnivals, cross country and incursions related to the non-core subjects but essential Health and Wellbeing and General Capabilities curriculum. Mentor group workshops Study skills and speakers Wellbeing guest speakers	\$70.00
School Planner	Planning and organising student work and timelines. The planner also includes vital College information specific to students.	\$16.00
Student ID Card	Used to sign in and out of the College and student identification for public transport concession	\$8.00
Education Perfect	Online Learning Program (Numeracy)	\$60.00
Personal Protective Equipment	Gloves, masks & Safety glasses	\$10.00
Classroom consumables	Ruler, graph paper, paint brushes, sandpaper, coloured paper, document wallet.	\$10.00
<b>TOTAL</b>		\$

#### Optional Items

Bayswater Secondary College offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to purchase an item or activity for your child, please indicate on the table below.

Optional Item	Purpose	Amount
<b>TOTAL</b>		\$

### Voluntary Contributions

Bayswater Secondary College continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students.

Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family			Amount
<i>General Contribution</i>	<i>No</i>	<i>\$10</i>	<i>\$20</i>	<i>\$30</i>	
<i>Library Fund</i>	<i>No</i>	<i>\$10</i>	<i>\$20</i>	<i>\$30</i>	
<i>Wellbeing fund</i>	<i>No</i>	<i>\$10</i>	<i>\$20</i>	<i>\$30</i>	
<b>TOTAL</b>					<b>\$</b>

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

### Parent Payment Charges

Essential Student Learning Items	Amount _____
Optional Items	Amount _____
Voluntary financial contribution	Amount _____
<b>TOTAL</b>	<b>_____</b>

**STUDENT NAME:** \_\_\_\_\_ **YEAR LEVEL:** \_\_\_\_\_

**PARENT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Please complete and attach the 2021 Parent Payment Arrangements as provided over-page and return to the general office, with the entire document to include the Essential and Optional Items.