Rationale:
• Effective decision making, staff morale and employee job satisfaction are enhanced when the views of all employees are taken into account before decisions that affect their working lives are made.

Aims:
• To establish workplace consultative arrangements that ensure the principal’s responsibility to make school based decisions is carried out in a framework that enables all staff to have input into the decisions that affect their working life.
• To optimise opportunities for effective and informed decision-making.
• To enhance staff morale and employee job satisfaction.

Implementation:
1. This policy to be read in conjunction with the ‘current Victorian Government Schools Agreement.
2. The principal has ultimate administrative and operational responsibility for decisions at the school level, after the following locally agreed formal consultative process has been carried out.
3. A consultative committee will be established which will meet to discuss and make recommendations when undertaking any process of planning for improvement, including the development of workforce plans or the planning and organisation of the program of instruction in the school or the composition of selection and other panels.
4. The Principal Advisory Committee will consist of up to two principal class representatives, AEU sub-branch representatives, up to two teacher class representatives, ES representative. Furthermore, the consultative committee may agree to temporarily second further personnel with expertise should the topic for discussion warrant such input.
5. All consultative committee representatives will be provided with sufficient time to discuss topics with the various groups they represent, so as to ensure that all staff members have the choice and the opportunity to be involved in the consultation process.
6. The consultative committee will make recommendations to the principal, who will then make decisions and provide reasons for those decisions.
7. The principal will ensure that the decisions made, plus the reasoning supporting each decision, will be publicised to all staff, where appropriate.

Evaluation:
• This policy will be reviewed as part of the school’s three-year review cycle.
| This policy was last ratified by School Council in.... | August 2016 |